

“JAYCO OWNERS CLUB S.E.QLD INC”

By-Laws

Table of Contents

- 1/ Schedule of By-Laws,
- 2/ Distribution of By-Laws,
- 3/ Membership,
- 4/ Membership Fees,
- 5/ Membership Fees renewal Date,
- 6/ Right of Address,
- 7/ Notice of Special resolutions,
- 8/ Arrears,
- 9/ Alterations to By-Laws,
- 10/ Management Committee
- 11/ Funds and Accounts,
- 12/ Management committee Meetings,
- 13 Club Uniform.

BY-LAW 1 SCHEDULE OF BY-LAWS

Subject to **Rules 24 & 25** of the Rules of the Jayco Owners Club S.E.Qld Inc (The “club”) a numbered schedule of by-laws shall be maintained from the (date of Incorporation)

BY-LAW 2 DISTRIBUTION OF BY-LAWS

All by-laws enacted are to be promulgated in the Associations newsletter "JOC's News" in the first available issue after the enactment, after which the By-Laws will be made available to all members upon joining the club.

BY-LAW 3 MEMBERSHIP

A Membership Card, a copy of the Rules of the Association, a copy of these by-laws and details of the Public Liability insurance policy held by the Association will be issued to every successful applicant for Membership with the Notice of Acceptance referred to in Rule 7c of the constitution.

BY -LAW 4 MEMBERSHIP FEES

An Application Fee and an amount equal to the annual membership fee shall accompany all applications for membership. The club shall determine the amount of the application fee for Ordinary members and the membership fees (both ordinary and honorary) at an Annual General Meeting, and will remain set until changed at a later Annual General Meeting.

BY-LAW 5 MEMBERSHIP FEES RENEWAL DATE

All membership fees shall be due and payable on 1st April. Members joining on or after 1st October in any year, shall pay 50% of the annual membership fee in the year of joining. Thereafter they will pay the annual membership fee, as determined (from time to time) by the club at an AGM.

BY-LAW 6 RIGHT OF ADDRESS

Any member of the club, by virtue of their membership, is authorised and entitled to address the Management Committee, or the club in general meeting, on any subject properly introduced into the club.

BY-LAW 7 NOTICE OF SPECIAL RESOLUTIONS

Matters concerning the general day to day running of the club, shall not require a written resolution passed in the manner set out below, but shall only require a verbal proposer, seconder and a vote at any general meeting, passed on a show of hands.

The Management Committee shall have the sole discretion to determine if any matter concerning the club requires a written resolution as set out below.

Any Ordinary member of the club, wishing to have any matter, other than something concerning the general day to day running of the club, passed by resolution of the club, shall give any such proposed resolution to the secretary, signed by the proposer and seconder. The secretary shall forthwith give notice to the management committee. The Management committee shall determine if the matter referred to in the notice of resolution requires to be dealt with as a "Special Resolution" If so then, the proposed motion will then be advertised in the next issue of the JOC's news, published by the club, and not less than 14 days notice will be given therein as to when and where the meeting will be held to debate and vote on the matter contained in the "Special Resolution". Such meeting shall be convened and held in accordance with Rules 20, 21, 22 and 23 of the Constitution.

If the Management committee determines (in their sole discretion) that the matter raised in the proposed resolution does not require a Special Resolution then the matter shall be put to the club to vote upon at the next general meeting of the club.

By way of guidance, any matter that relates to or proposes any changes to the Constitution, these bylaws, the role or responsibilities of any elected officer of the club, or the manner of such election, shall require a Special Resolution.

BY-LAW 8 ARREARS

Any member whose membership fees are in arrears (refer Constitution Rule 8(b) (3)), shall have his/ her attention drawn to such arrears by the secretary, who shall advise such member in writing of the amount of arrears due. Should any such member, who is in arrears, fail to pay his/her fees within one month from the date of such notification, the member will be deemed nonfinancial and their membership cancelled. Any member so excluded by such action can only rejoin the association after fulfilling the requirements of Rule 5(b) of the Constitution, and after paying the outstanding arrears.

BY LAW 9 ALTERATIONS TO BY-LAWS

Notwithstanding Rule 24 of the Association's constitution no new by-laws or the alteration or - 3 -suspension of any existing by-law shall be made except by a Special Resolution passed upon a vote of two thirds of the Ordinary members present in person or by proxy at an Annual or Special General meeting of the Club, called and held in accordance with Rules 20, 21, 22, and 23 of the Constitution.

BY LAW 10 MANAGEMENT COMMITTEE

All positions in the Management Committee shall be vacated annually, and all such officers may stand for re-election (subject to the following). The position of President can be held for a maximum of two consecutive years at a time. A retiring President will be eligible to stand again for that position after their first year in office, but not again after their second year in office. Thereafter they cannot stand for that position for a period of not less than two years since he/she last held that position. The positions of Secretary Treasurer and Rally Coordinator cannot be held for more than three consecutive years.

BY LAW 11 FUNDS AND ACCOUNTS

All amounts in excess of \$500, other than costs incurred in the normal course of running the club's business for example: Postage, telephone, stationery, rally accommodation, rally meal costs etc., are to be approved by a two-thirds majority vote of the Ordinary Club Members that are present at a general club meeting.

BY LAW 12 MANAGEMENT COMMITTEE MEETINGS

Management Committee meetings may be held monthly at a club rally and will be open to all club members. The Management Committee will meet at least 6 times each year to carry out its duties.

BY LAW 13 CLUB UNIFORM

The official uniform of the club shall be determined from time to time by the club at an Annual General meeting or a Special general meeting.